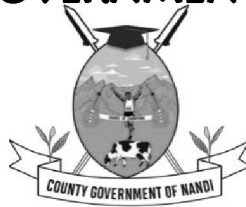


COUNTY GOVERNMENT OF NANDI

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Office of the County Secretary
P.O. BOX 802 - 30300
KAPSABET.

OFFICE OF THE COUNTY SECRETARY

Ref: CG/NDI/ADM/1.VOL.II/114

15th July 2025

Principal Secretary

Office of the Deputy President
State Department for Devolution
Teleposta Towers - Kenyatta Avenue
P.O. Box 30004 - 00100
NAIROBI, KENYA

Att:

Dr. Samuel Nyaga

National Program Coordinator
Second Kenya Devolution Support Program (KDSP II)

Dear Sir,

RE: SUBMISSION OF THE COUNTY MONITORING AND EVALUATION ANNUAL REPORT – 4TH QUARTER, FY 2024/2025

I am pleased to submit herewith the *County Monitoring and Evaluation (M&E) Annual Report* for the 4th Quarter of the Financial Year 2024/2025, in compliance with the guidelines provided by the State Department for Devolution and in line with the provisions of the County Governments Act, 2012.

We remain committed to strengthening our monitoring and evaluation frameworks as a critical pillar for evidence-based planning, policy formulation, and improved public service delivery.

Sincerely,

Dr. Francis K. Sang, MBS

COUNTY SECRETARY & HEAD OF COUNTY PUBLIC SERVICE

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF NANDI

DEPARTMENT OF ADMINISTRATION, PUBLIC SERVICE AND ICT

**SECOND KENYA DEVOLUTION SUPPORT PROGRAM (KDSP II)
COUNTY MONITORING AND EVALUATION ANNUAL REPORT
(4TH QUARTER, FY 2024/2025)**

JULY 2025

A. BACKGROUND

The Government of Kenya has received an International Development Association (IDA) Credit in the amount of EUR140.7 million (US\$150 million equivalent) from the World Bank for implementing the Second Kenya Devolution Support Program (KDSP II) (Credit Number IDA7447-KE) over a four-year period, starting December 7th, 2023. KDSP II is supporting a sub-set of reforms envisaged under the Government's Devolution Sector Plan.

The Program, whose development objective (DO) is to “strengthen county performance in the financing, management, coordination, and accountability for resources”, supports a series of key interventions (at the input and output levels) that contribute to intermediate outcomes and, in turn, contribute to outcomes. To achieve the DO, the Program is expected to significantly improve outcomes in the participating counties under three key result areas (KRAs) outlined below:

KRA 1: Sustainable Financing and Expenditure Management: This KRA supports efforts towards enhancing financing to and expenditure management by counties.

KRA 2: Intergovernmental Coordination, Institutional Performance, and Human Resource Management. This KRA supports national and county government initiatives towards strengthening intergovernmental coordination, institutional performance, and Human Resource Management (HRM).

KRA 3: Oversight, Participation, and Accountability. KRA 3 will support improvements in oversight, participation, and accountability. The IPF component will support the development of guidelines on project stocktaking, community-led project management committees, and climate change risk screening and preparedness (including assessment of the climate resilience of existing infrastructure assets).

Implementation status for KDSP II workplan- for FY 2024/2025- Annual report.						
Output ¹ (Output as per the Approved Annual work plan under review)	Indicator ² (All indicators aligned to the Output)	Annual Target FY 2024/25 (specify the FY under review)	Quarter (Q 4) Target FY 2024/25 (specify the Quarter under review)	Quarter (Q 4) Achievement FY 2024/25 (Report for the quarter under review)	Cumulative Achievement FY 2024/25 (Report cumulated achievements for the specific financial year under review)	Remarks on variance (Remark on any over/ under achievement for the quarter under review)
DLI 2: Participating counties that have put in place core governance arrangements to manage public funds						
SPMU Job description & structure established and approved	Level of approval and establishment of the SPMU Job description & structure	100% approved and established SPMU Job description & structure	100% approved and established SPMU Job description & structure	5% approval and establishment SPMU Job description & structure	5% approval and establishment SPMU Job description & structure	-held an inception meeting with relevant departments implementing world Bank Programs on the proposed SPMU structure -forwarded the County resolutions to NPCT -awaiting finalization of the SPMU Guidelines by the NPCT

Improved County Coordination of KDSP II	Level of formulation and signing of participation agreement	100% formulate and sign participation agreement	100% formulate and sign participation agreement	100% participation agreement formulated and signed	100% participation agreement formulated and signed	Participation agreement Signed by the Governor and PS Devolution
	No. of KDSP II Institutional structures/committees operationalized	3 Institutional structures/committees established	3 Institutional structures/committees established	3 Institutional structures/committees established and operationalized	3 Institutional structures/committees established and operationalized	The CPSC, CPTC and CPIU
	Level of formulation and approval of County workplan, budget and cashflow plan for KDSP II for FY 2024/2025	100% formulate and approve 3 of County workplan, budget and cashflow plan for KDSP II FY 2024/2025	100% formulate and approve of County workplan, budget and cashflow plan for KDSP II FY 2024/2025	100% formulated and approved of County workplan, budget and cashflow plan for KDSP II FY 2024/2025	100% formulated and approved of County workplan, budget and cashflow plan for KDSP II FY 2024/2025	Work plan, cash plan and budget
	Operational Special Purpose Account (SPA)	Open and operationalize KDSP II SPA	Open and operationalize KDSP II SPA	KDSP II SPA opened and operationalized	KDSP II SPA opened and operationalized	SPA opened awaiting funds transfer

KRA 1: INTERGOVERNMENTAL COORDINATION, INSTITUTIONAL PERFORMANCE AND HUMAN RESOURCE MANAGEMENT

DLI 3: Participating counties that have increased own-source revenue collection by at least 5 percent annually, over and above the rate of inflation

County OSR Forecast tools developed	Level of development of County OSR forecast tools	100% development of County OSR forecast tools	100% development of County OSR forecast tools	100% Developed County OSR forecast tools	100% Developed County OSR forecast tools	County has an OSR Forecasting tool
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Revenue enhancement Action Plan developed/reviewed	Level of development/ review of revenue enhancement action plan	100% development/ review of revenue enhancement action plan	100% development/ review of revenue enhancement action plan	100% developed/ reviewed of revenue enhancement action plan	100% developed/ reviewed of revenue enhancement action plan	County has a REAP in place awaiting signing and approval
Revenue stream mapping Report	Level of mapping of the County Revenue streams	100% mapped of the county revenue streams	100% mapped county revenue streams	100% mapped of the county revenue streams	100% mapped of the county revenue streams	County has a revenue Mapping Report
updated County Revenue registers	Level of update of the County Revenue registers	100% updated County Revenue registers	100% updated County Revenue registers	100% updated County Revenue registers	100% updated County Revenue registers	County has a complete revenue register
Following Revenue policies and legislations formulated/reviewed: 1.Outdoor Advertising Act formulated 2. Parking Fees and Penalties Act formulated 3. Nandi County Alcoholic Drinks Control Act repealed 4. Waivers and Variations Act formulated 5. Pricing and Tarriff Policy	Level of formulation/ review of revenue policies and legislation	100% formulation and review of revenue policies and legislation	100% formulation and review of revenue policies and legislation	70% formulation and review of revenue policies and legislation	70% formulation and review of revenue policies and legislation	-3 legislations are before CEC for approval and onward submission to the county assembly -7 legislations have been formulated to be presented to relevant stakeholders -the county is in the process of domesticating the pricing and tarriff policy

domesticated 6. Nandi County Revenue Administration Act amended 7. Weights and Measures laws formulated 8. Betting and Gambling Laws formulated 9. Building approval legislations formulated						
County Revenue System Upgraded	Level of upgrade of the County Revenue collection System	100% upgrade of the County Revenue collection System	100% upgrade of the County Revenue collection System	40% upgrade of the County Revenue collection System	40% upgrade of the County Revenue collection System	the county has given out the TORs for the upgrade and has also initiated the process of procuring the upgrade
County Revenue Mobilization strategy formulated	Level of update of the County Revenue Mobilization Strategy	100% completion of County Revenue Mobilization strategy	100% completion of County Revenue Mobilization strategy	50% completion of County Revenue Mobilization strategy	50% completion of County Revenue Mobilization strategy	County is in the process of Completing the revenue Mobilization strategy
DLI 4: Participating counties that are implementing pending bills action plans to reduce their stock of pending bills and maintain it at minimal levels						

Time bound pending bills and commitments action plan developed and implemented	Level of Establishment and training of County Pending bills verification committee	100% establish and train County Pending bills verification committee	100% establish and train County Pending bills verification committee	100% established and trained County Pending bills verification committee	100% establishment and train County Pending bills verification committee	-Established and trained County Pending Bills verification committee
	Level of preparation of County Pending bills action plan and resettlement	100% Prepared a County pending bills action plan and resettlement	100% Prepared a County pending bills action plan and resettlement	100% Prepare a County pending bills action plan and resettlement	100% Prepare a County pending bills action plan and resettlement	-County pending bill action plan and resettlement prepared
	Level of preparation of annual pending bills status report	100% preparation of pending bills status reports	100% preparation of Quarterly pending bills status reports	100% preparation of pending bills status report	100% preparation of pending bills status report	
County Valuation roll updated	Level of update of the County Valuation roll	100% update of the County Valuation roll	100% update of the County Valuation roll	70% update of the County Valuation roll	50% update of the County Valuation roll	-the County is in the process of preparation of valuation roll
Verified pending bills published on the County Website	Level of Publishing of verified pending bills on the County website	100% Published verified pending bills on the County website	100% Published verified pending bills on the County website	100% published verified pending bills on the County website	100% published verified pending bills on the County website	-uploaded the county pending bills on the County website
KRA 2: INTERGOVERNMENTAL COORDINATION, INSTITUTIONAL, PERFORMANCE AND HUMAN RESOURCE MANAGEMENT						
DLI 5: Participating counties that have integrated their HR records, authorized staff establishment and payroll, and uploaded cleaned payrolls in the HRMIS						
Developed and Approved County organizational	Level of development and approval of organizational structure	100% development and approval of organizational structure	100% development and approval of organizational structure	100% Developed and approved organizational structure	100% Developed and approved organizational structure	-Developed and approved the County

Structure						organizational structure done.
Developed and approved County staff establishment.	Level of Development and approval staff establishment	100% Development and approval staff establishment	100% Development and approval staff establishment	100% Developed and approved staff establishment	100% Developed and approved staff establishment	-Developed and approved the County staff establishment
Human Resource Management and Information System rolled out	Level of roll out of the Human Resource Management and Information System	100% roll out of the Human Resource Management and Information System	100% roll out of the Human Resource Management and Information System	88% rolled out of the Human Resource Management and Information System	88% rolled out of the Human Resource Management and Information System	-adopted the HRMIS from the relevant Ministry -Migrated Human resource data from IPPD to HRMIS
UPNs assigned to all cadres of staff to eliminate all manual payrolls	Level of assignment of UPNs to all cadres of staff	100% assignment of UPNs to all cadres of staff	100% assignment of UPNs to all cadres of staff	85% assignment of UPNs to all cadres of staff	85% assignment of UPNs to all cadres of staff	-the County Government of Nandi through the office of County secretary wrote to State Department for Public service for assignment of UPNs. - Sensitization of Human Resource offices on HRIS.

Staff redeployment plan	Level of Staff redeployment plan	100% redeployment of staff	100% redeployment of staff	20% redeployment of staff	20% redeployment of staff	-conducted staff head count across all the County departments by CPSB. -staff list yet to be approved by the cabinet
Approved authorised staff establishment uploaded to the County website	Uploaded the approved authorised staff establishment to the County Website	Uploaded the approved authorised staff establishment to the County Website	Uploaded the approved authorised staff establishment to the County Website	Uploaded Approved authorised staff establishment to the County Website	Uploaded Approved authorised staff establishment to the County Website	
County HR and Skills Audit Report	Level of preparation of County HR and skills Audit report	100% preparation of County HR and Skills Audit report	100% preparation of County HR and Skills Audit report	75% preparation of County HR and Skills and Audit Report	75% preparation of County HR and Skills and Audit Report	-prepared and approved County HR Audit report (Public Service Commission HR Audit report and the County Public Service Board Headcount audit report). -Collected data on staff skills. -analysis of the skills data ongoing

						-sensitization of County Executive on skills audit.
In depth payroll audit report	Level of preparation of in depth payroll audit report and implementation of the recommendations	100% preparation of in depth payroll audit report and implementation of the recommendations	100% preparation of in depth payroll audit report and implementation of the recommendations	20% preparation of in depth payroll audit report and implementation of the recommendations	20% preparation of in depth payroll audit report and implementation of the recommendations	-conducted the in depth payroll audit report
DLI 6: Participating counties that are enhancing accountability for results through an integrated performance management system						
Integrated performance Management Framework adopted	Level of adoption of integrated performance management framework	100% of adoption of integrated performance management framework	100% adoption of integrated performance management framework	100% adoption of integrated performance management framework	100% adoption of integrated performance management framework	-identification of the performance target -pre-negotiation consultations -negotiations of the performance targets -vetting of the performance contracts -drafts of the performance contracts -sensitization of the County executive on the integrated

						performance contracts guidelines
KRA 3: OVERSIGHT, PARTICIPATION AND ACCOUNTABILITY						
DLI 7: Participating counties that have established public investment management dashboards with citizen feedback mechanisms						
PIM dashboard with citizen feedback mechanisms established	Established PIM dashboard with citizen feedback mechanisms	100% establishment of PIM dashboard with citizen feedback mechanisms	100% establishment of PIM dashboard with citizen feedback mechanisms	% establishment of PIM dashboard with citizen feedback mechanisms	100% establishment of PIM dashboard with citizen feedback mechanisms	-Benchmarked on Makueni County project monitoring and tracking system -CPTC and CPSC approved the adoption and usage of Makueni County PMTS. -Initiated the process of adoption of the Makueni County PMTS.
Screening of proposed infrastructure investments	Screened proposed infrastructure investments	100% screening of proposed infrastructure investments	100% screening of proposed infrastructure investments	15% screening of proposed infrastructure investments	15% screening of proposed infrastructure investments	-Adopted Guidelines for Screening of Investment Infrastructure -Concept notes developed and vetted by CPIU

						-Ongoing pre-feasibility and feasibility studies, technical and environment screening
Detailed stock-take of all the County Projects with implementation plan for key recommendation	Undertook project stock take of all the county projects and prepared implementation plan for key recommendation	100% project stock take of all the county projects and prepared implementation plan for key recommendation	100% project stock take of all the county projects and prepared implementation plan for key recommendation	30% implementation of project stock take of all the county projects and preparation of implementation plan for key recommendation	30% implementation of project stock take of all the county projects and preparation of implementation plan for key recommendation	-consolidated departmental project Implementation status for all the county projects -Ongoing field visits to project sites
County Project Management Committees established and operational	Level of Establishment and operationalization of Project Management Committees in the county	100% establishment and operationalization of the project Management Committees	100% establishment and operationalization of the Project Management Committees	80% established and operational Project Management Committees	80% established and operational Project Management Committees	-Formation of the PMCs -Sensitization of the Sub County and ward Administrators -induction of elected PMCs members
County Project Management Committee	Level of development of County Project	100% development of County Project	100% development of County Project	80% development of County Project	80% development of county Project	-prepared draft Nandi County PMC guidelines

Guidelines developed	Management Committee Guidelines	Management Committee Guidelines	Management Committee Guidelines	Management Committee Guidelines	Management Committee Guidelines	-sensitized County leadership on the PMC guidelines
Training program for Gender officers developed	Level of development of training program for gender officers	100% development of training program for gender officers	100% development of training program for gender officers	70% development of training program for gender officers	70% development of training program for gender officers	-developed training program for gender officers -identified officers to be trained -Sought Technical Assistance from the relevant ministry

Description of the Results

1. Functional KDSP II implementation structures- Management, technical and administrative structures to manage the programme in place including formation of 3 committees, signing of participation agreement by Principal Secretary State Department of Devolution and the County Governor and operational KDSP II Special Purpose account;
2. Reduced County Pending bills- Established County Pending Bills Committee, prepared pending bills action plan for FY 2024/2025, provision for settlement of pending bills in the approved Program Based Budget Estimates for FY 2024/2025 and reduced stock of pending bills;
3. Increased Own Source Revenue- Draft County Valuation roll in place pending approval by the County Assembly, developed County Own Source Revenue Forecasting Tools, conducted revenue stream mapping, updated County Revenue registers, drafted County Revenue policies and legislations and ongoing upgrading of the County Revenue System.
4. Strengthened Intergovernmental Coordination, Institutional Performance and Human Resource Management- Conducted a County HR audit with ongoing implementation of recommendations, Developed and approved county organizational structure and staff establishment, ongoing assignment of UPNs to all cadre of staff, full adoption of the Integrated Performance Management frameworks and ongoing skills audit.
5. Enhanced oversight, participation and accountability through establishment of Project Management Committees, drafting of the County PMCs guidelines, ongoing County projects stock-taking for FY 2013/2014 to FY 2024/2025, ongoing establishment of projects Monitoring and tracking dashboard and screening of proposed infrastructure development.
6. Increased staff capacity in implementation of the KDSP II- attended trainings organized by the NPCU for County Secretary, CECs responsible for Devolution and Finance, County Chief Officers responsible for Devolution and Finance, County Programme Coordinator, County Programme Managers for the three KRAs, County Programme M & E Officer, County Director of Revenue, County Officer responsible for Performance Management, County Fiduciary Management team and County payroll team.
1. **Delays in the approval and disbursement process:** Delays in release of KDSP 2 funds by the National Government slowed implementation of planned programme activities in the County.

Implementation Challenges

1. **Delays in the approval and disbursement process:** Delays in release of KDSP 2 funds by the National Government has slowed implementation of planned programme activities in the County.

Recommendations

1. Fast track release of KDSP II Grant to the County Government for smooth implementation of program activities.

Prepared by;

Secretary; County M&E Officer

Name: Joyline JPPKorir

Signature: [Signature]

Approved By;

Chair; County Program Coordinator

Name: MARY C. K...

Signature: [Signature]

Date: 15/07/2025

