

COUNTY GOVERNMENT OF NANDI

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Nandi County Public Service Board
P.O Box 802 – 30300
Kapsabet

NANDI COUNTY PUBLIC SERVICE BOARD

Advert No: CGN/NCPSB/03/2024

4th October, 2024

DECLARATION OF VACANCIES IN THE COUNTY PUBLIC SERVICE

Pursuant to Section 59 of the County Governments Act 2012, the Nandi County Public Service Board invites applications from suitably qualified, motivated and pro-active individuals to fill the following vacant positions on Permanent and Pensionable terms in the following departments;

1. DEPARTMENT OF HEALTH AND SANITATION

1. SENIOR REGISTERED CLINICAL OFFICER – CARDIOLOGIST JOB GROUP (CPSB 08) L – 1 POST

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Higher Diploma in Clinical Medicine and Surgery in any of the following discipline: Cardiology or any other equivalent qualification from a recognized institution;
- ii) Certificate of Registration from the Clinical Officers' Council;
- iii) Valid Professional Practising License from the Clinical Officers' Council; and
- iv) Certificate in computer applications.

Duties and Responsibilities:

- i) Implementing Community Health Care activities in liaison with other health workers;
- ii) History taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility;
- iii) Sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services;
- iv) Coaching and mentoring students on attachment;
- v) Carrying out surgical procedures as per training and skill;
- vi) Guiding and counseling patients, clients and staff on health issues;
- vii) Assessing, preparing and presenting medico-legal reports;
- viii) Leading and organizing health management teams and convening health management committee meetings at level 2 health facilities;

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- ix) Conducting ward rounds, reviewing and making appropriate referrals;
- x) Carrying out surgical procedures as per training and skill;
- xi) Offering specialized clinical services including and not limited to Cardiology;
- xii) And collecting and compiling clinical data.

2. SENIOR REGISTERED CLINICAL OFFICER – PEDIATRICIAN JOB GROUP (CPSB 08) L – 1 POST

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Higher Diploma in Clinical Medicine and Surgery in any of the following discipline: Child Health and Pediatrics, Pediatric Emergency and Critical Care or any other equivalent qualification from a recognized institution;
- ii) Certificate of Registration from the Clinical Officers' Council;
- iii) Valid Professional Practising License from the Clinical Officers' Council; and
- iv) Certificate in computer applications.

Duties and Responsibilities:

- i) Implementing Community Health Care activities in liaison with other health workers;
- ii) History taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility;
- iii) Sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services;
- iv) Coaching and mentoring students on attachment;
- v) Carrying out surgical procedures as per training and skill;
- vi) Guiding and counseling patients, clients and staff on health issues;
- vii) Assessing, preparing and presenting medico-legal reports;
- viii) Leading and organizing health management teams and convening health management committee meetings at level 2 health facilities;
- ix) Conducting ward rounds, reviewing and making appropriate referrals;
- x) Carrying out surgical procedures as per training and skill;
- xi) Offering specialized clinical services including and not limited to Child Health.
- xii) And collecting and compiling clinical data

3. CLINICAL OFFICER I JOB GROUP (CPSB 09) K – 2 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Bachelor's degree in Clinical Medicine or its equivalent qualification from a recognized institution.
- OR**
- ii) Bachelor's degree in any of the following disciplines: Community Health and Development, Counselling Psychology, Psychology, Public Health, Medical Education, Health Systems Management, Health Profession Education, Medical Sociology, Comprehensive Ophthalmology and Cataract Surgery, Sports Medicine or Health Promotion from a recognized institution **Plus** a Diploma in Clinical Medicine and Surgery or its equivalent qualification from a recognized institution; and
 - iii) Valid Professional Practising License from the Clinical Officers' Council; and
 - iv) Certificate in computer applications.

Duties and Responsibilities:

- i) Taking history of the patient;
 - ii) Examining, diagnosing and treating patients' common ailments at an outpatient or inpatient health facility;
 - iii) Guiding and counseling patients, clients and staff on health issues;
 - iv) Organizing health management teams and convening health management committee meetings at level 2 health facilities;
 - v) Referring patients and clients to appropriate health facilities;
- i) Assessing, preparing and presenting medico-legal reports;
 - ii) Coaching and mentoring students on attachment;
 - iii) Carrying out surgical procedures as per training and skill;
 - iv) Organizing health management teams and convening health management committee meetings;
 - v) And collecting and compiling data for research on clinical services issues.

4. REGISTERED CLINICAL OFFICER II JOB GROUP (CPSB 10) J – 30 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in Clinical Medicine and Surgery or its equivalent qualification from a recognized institution;

- ii) Must have a minimum of 3 years' experience in the previous job group in public or its equivalent in other sectors.
- iii) Certificate of Registration from Clinical Officers' Council;
- iv) Valid Professional Practising License from the Clinical Officers' Council; and
- v) Certificate in computer applications.

Duties and Responsibilities:

- i) Taking history, examining, diagnosing, ordering laboratory and imaging investigations;
- ii) Interpreting laboratory and imaging results;
- iii) Treating patients' common ailments at an outpatient or inpatient health facility;
- iv) Implementing Community Health Care activities in liaison with other health workers;
- v) Guiding and counseling patients, clients and staff on health issues;
- vi) Sensitizing patients and clients on preventive and promotive health;
- vii) Carrying out surgical procedures as per training and skill;
- viii) Collecting and compiling clinical data.
- ix) Assessing, preparing and presenting medico-legal reports and referring patients and clients to appropriate health facilities.

5. MEDICAL LABORATORY TECHNOLOGISTS III JOB GROUP H (CPSB 11)– 68 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- ii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- iii) Valid Practising license from Kenya Medical Laboratory Technicians and Technologists Board;
- iv) And Certificate in computer application skills from a recognised institution.

Duties and Responsibilities:

- i) Decontaminating working benches; receiving and scrutinizing laboratory requisition forms and specimens;
- ii) Preparing clients for collection of specimens;
- iii) Receiving, collecting, labelling and registering of specimens;
- iv) Disaggregating specimens for processing and analyses; preparing reagents;
- v) Examining specimens;

- vi) Writing and recording of results; dispatching the results for use in clinical management;
- vii) Preparing stains;
- viii) Performing blood grouping; issuing blood and blood products to peripheral health facilities; and
- ix) storing blood products according to their requirements.

6. MEDICAL LABORATORY TECHNICIANS III JOB GROUP (CPSB 12) G – 6 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Certificate in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- ii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- iii) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board; and
- iv) Certificate in computer application skills from a recognised institution.

Duties and Responsibilities:

- i) Decontaminating working benches; receiving and scrutinizing laboratory requisition forms and specimens for accuracy; preparing clients for collection of specimens;
- ii) Receiving, Collecting, labeling and registering specimens;
- iii) Disaggregating specimens for processing and analysis;
- iv) And performing routine diagnostic tests.

7. AMBULANCE DRIVERS (EMERGENCY MEDICAL SERVICES DRIVERS) JOB GROUP (CPSB 15) D – 24 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Kenya Certificate of Secondary Education mean grade D plain or its equivalent qualification from a recognized Institution;
- ii) A valid driving license free from any current endorsement(s) for class(es) of vehicle(s) an officer is required to drive;
- iii) Attended a First-Aid Certificate Course lasting not less than one week at St. John Ambulance or Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized Institution;
- iv) Passed Suitability Test for Driver Grade III;

- v) Passed Practical Test for Drivers conducted by the respective Ministry /Department;
- vi) A valid Certificate of Good Conduct from Directorate of Criminal Investigations
- vii) Must have at least 3 years in driving emergency services vehicles (e.g. ambulances and fire engines).
- viii) Good understanding of the local laws applicable to driving emergency vehicles.
- ix) Able to work in a 24-hour environment and maintain a positive enthusiastic attitude.
- x) Shown merit and good performance in driving fire engines and emergency vehicles

Duties and Responsibilities:

- i) Providing efficient ground ambulance driving.
- ii) Ensuring that staff and deliveries are taken to their destinations in a timely, safe and secure manner.
- iii) Keeping the vehicle in good working condition.
- iv) Ensuring that the vehicle is always kept clean.
- v) Ensuring the safety of passengers and vehicle at all times.

8. SENIOR NURSING OFFICER/SENIOR REGISTERED NURSE/SENIOR ENROLLED NURSE I/SPECIALISTS JOB GROUP (CPSB 08) L – 4 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Bachelor of Science Degree in Nursing or its equivalent from a recognized institution;
 - ii) Served in the grade of Nursing Officer for a minimum period of two (2) years;
- OR**
- iii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution
 - iv) Served in the grade of Registered Nurse I for a minimum period of three (3) years:
- OR**
- v) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
 - vi) Served in the grade of Senior Enrolled Nurse II for a minimum period of three (3) years;
- OR**
- vii) Higher National Diploma in Nursing or Midwifery in any of the following disciplines: Anesthesia, Ear, Nose, Throat/Audiology, Child Health and Pediatrics, Lung and Skin, Orthopedics and

Trauma, Reproductive Health, Epidemiology, Ophthalmology and Cataract Surgery, Dermatology and Venereology, Medical Education, Clinical Oncology and Palliative Care, Sonography, Mental Health and Psychiatry, Chronic Disease Management, Nephrology, Audiology and Hearing Care Technology, Emergency and Critical Care, Family Health, Cardiology, Pediatric Emergency and Critical Care or any other equivalent qualification from a recognized institution;

- viii) Enrolment Certificate issued by the Nursing Council of Kenya;
- ix) Registration Certificate issued by the Nursing Council of Kenya;
- x) Valid practising license from Nursing Council of Kenya;
- xi) Certificate in computer application skills from a recognized institution;
- xii) And shown merit and ability as reflected in work performance and results.

Duties and Responsibilities:

- i) Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii) Performing a comprehensive physical examination within various settings;
- iii) Assessing, formulating, planning and implementing evidence-based nursing care for client/patient;
- iv) Creating and maintaining a safe nursing care environment for client/patient;
- v) Carrying out clinical audits to improve client/patient care;
- vi) Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii) Documenting interventions and nursing outcomes; conducting a community health risk assessment and providing outcome-based interventions;
- viii) And participating in quality improvement and quality assurance procedures.

In addition, duties and responsibilities will also include:

- i) Referring patients and clients appropriately;
- ii) Facilitating patients' admission and initiating discharge plans;
- iii) Maintaining records on patients/clients personal and health condition/care;
- iv) Following up convalescing patients referred from higher facilities for continuity of care;
- v) Conducting assessment of school health needs, plan, implement interventions, and preparing periodic reports;
- vi) Conducting occupational health needs assessment, planning, implementing, evaluating, making recommendations and preparing periodic reports;
- vii) Conducting community diagnosis and providing feedback;
- viii) And conducting desk review, collecting data and implementing recommendations of the findings for improvement of nursing care.

9. NURSING OFFICER I/REGISTERED NURSE I/SENIOR ENROLLED NURSE II JOB GROUP (CPSB 09) K – 8 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Bachelor of Science Degree in Nursing or Midwifery from a recognized institution;
 - ii) Registration Certificate issued by the Nursing Council of Kenya;
- OR**
- iii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
 - iv) Served in the grade of Registered Nurse II for a minimum period of three (3) years;
 - v) Registration Certificate issued by the Nursing Council of Kenya;
- OR**
- vi) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
 - vii) Served in the grade of Enrolled Nurse I for a minimum period of three (3) years;
 - viii) Enrolment Certificate issued by the Nursing Council of Kenya;
 - ix) Valid practising license from the Nursing Council of Kenya; and
 - x) Certificate in computer application skills from a recognized institution.

Duties and Responsibilities:

- i) Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii) Performing a comprehensive physical examination within various settings;
- iii) Assessing, formulating, planning and implementing evidence-based nursing care for client/patient;
- iv) Creating and maintaining a safe nursing care environment for client/patient;
- v) Carrying out patient audits to improve client/patient care;
- vi) Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii) Carrying out therapeutic communication with the patient/client; conducting community health risk assessment and providing outcome based interventions;
- viii) Documenting interventions and nursing outcomes;
- ix) Participating in quality improvement and quality assurance procedures;
- x) And diagnosing common health conditions and recommending necessary interventions.

10. REGISTERED NURSE III/ENROLLED NURSE II JOB GROUP (CPSB 11) H – 50 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;

OR

- ii) Served in the grade of Enrolled Nurse III, for a minimum period of two (2) years with Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- iii) Enrolment Certificate issued by the Nursing Council of Kenya;
- iv) Registration Certificate issued by the Nursing Council of Kenya;
- v) Valid practising license from Nursing Council of Kenya; and
- vi) Certificate in computer application skills from a recognized institution

Duties and Responsibilities:

- i) Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii) Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), immunization, PMTCT, ante-natal care and delivery, providing health education and counselling to patients/clients and community on identified health needs;
- iii) Referring patients and clients appropriately;
- iv) Facilitating patients' admission and initiating discharge plans;
- v) Maintaining records on patients/clients health condition and care;
- vi) Ensuring a tidy and safe clinical environment;
- vii) And collecting and compiling data.

11. ENROLLED NURSE III JOB GROUP (CPSB 12) G – 6 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- ii) Enrolment Certificate issued by the Nursing Council of Kenya;
- iii) Valid practising license from Nursing Council of Kenya; and

- iv) Certificate in computer application skills from a recognized institution.

Duties and Responsibilities:

- i) Assessing patients and clients and establishing health care needs; planning and implementing nursing care interventions based on patients'/clients' health needs;
- ii) Providing appropriate healthcare service, including immunization, ante-natal care, delivery, referring patients and clients appropriately; evaluating healthcare outcomes on
- iii) Patients/clients preparing individualized reports;
- iv) Making appropriate discharge plan for patients; conducting assessment of school health needs;
- v) Planning, implementing interventions and preparing periodic reports;
- vi) Maintaining records on patients/clients personal and health condition/care;
- vii) Ensuring a tidy and safe clinical environment;
- viii) Ensuring safe custody for in-patients belongings;
- ix) Conducting home visits, following up discharged patients/clients and providing continuity of care;
- x) And treating minor ailments.

12. PHARMACEUTICAL TECHNOLOGISTS III JOB GROUP (CPSB 11) H – 27 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved led by the Pharmacy and Poisons Board from recognized institution;
- ii) Certificate of Enrollment as a Pharmaceutical Technologist awarded by the Pharmacy and Poisons Board (PPB): and
- iii) Certificate in computer application skills from a recognized institution

Duties and Responsibilities:

- i) Interpreting, and processing prescriptions;
- ii) Recording prescriptions in a pharmacy unit;
- iii) Pre-packing, repacking and writing instructions on labels;
- iv) Counseling patients on usage of drugs in a pharmacy unit;
- v) Maintaining drug registers/books;
- vi) And stock-taking of drugs and medicinal devices on monthly basis.

13. SENIOR RADIOGRAPHER (SONOGRAPHER) JOB GROUP (CPSB 08) L – 1 POST

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in Radiography or Medical Imaging Sciences or its equivalent qualification from a recognized institution;
- ii) Served in the grade of Radiographer I for a minimum period of three (3) years or in a relevant and comparable position;
- iii) Certificate in supervisory skills lasting not less than two (2) weeks from a recognized institution;
- iv) Certificate in computer applications from a recognized institution; and
- v) Demonstrated merit and shown ability as reflected in work performance and results.

Duties and Responsibilities:

- i) Receiving and identifying patients for radiographic and therapeutic procedures;
- ii) Ensuring appropriate maintenance of information related to patients;
- iii) Ensuring safety of patient before, during and after examination;
- iv) Ensuring the care, basic maintenance and safety of medical imaging equipment in the hospital;
- v) Undertaking quality control activities;
- vi) Ensure adherence to quality assurance programs;
- vii) Preparing reports relating to activities related to radiography;
- viii) Supervising and guide staff working under him/her;
- ix) And participating in the general health care activities in the hospital.

14. RADIOGRAPHER III JOB GROUP (CPSB 11) H – 4 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Diploma in Radiography or Medical Imaging Sciences or its equivalent qualification from a recognized Institution; and
- ii) Certificate in computer applications from a recognized institution

Duties and Responsibilities:

- i) Receiving and identifying patients for diagnostic and therapeutic procedures;
- ii) Providing basic diagnostic and therapeutic radiography services;
- iii) Processing, verifying and maintaining information relating to patients;

- iv) Caring for and counseling patients and their guardian before, during and after the examination; applying radiation safety measures to self, patient and the public;
- v) And performing routine quality control checks.

15. RADIOGRAPHER II JOB GROUP (CPSB 10) J – 2 POSTS

Requirements for Appointment:

For appointment to the grade, an officer must have: -

- i) Diploma in Radiography or Medical Imaging Sciences or its equivalent qualification from a recognized Institution;
- ii) Served in the grade of Radiographer III for a minimum period of three (3) years or in a relevant and comparable position;
- iii) Certificate in computer applications from a recognized institution; and
- iv) Shown merit and ability as reflected in work performance and results.

Duties and Responsibilities:

- i) Receiving and identifying patients for diagnostic and therapeutic procedures;
- ii) Providing basic diagnostic and therapeutic radiography services;
- iii) Processing, verifying and maintaining information relating to patients;
- iv) Caring for and counseling patients and their guardian before, during and after the examination;
- v) Applying radiation safety measures to self, patient and the public;
- vi) Performing routine quality control checks;
- vii) Basic maintenance of medical imaging therapeutic equipment and their accessories;
- viii) Establishing and maintains quality assurance programs;
- ix) Ordering and maintaining records of radiographic and other imaging materials;
- x) Ensuring radiation safety within the health facility;
- xi) And guiding and supervising staff working under him/her.

COUNTY GOVERNMENT OF NANDI

2. DEPARTMENT OF ADMINISTRATION, PUBLIC SERVICE AND ICT

1. ASSISTANT DIRECTOR DISASTER MANAGEMENT JOB GROUP (CPSB 05) P – 1 POST

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Must hold a Bachelor's degree in disaster management or any other equivalent certificate from a recognized institution;
- ii) A Masters degree will be added advantage.
- iii) Must have shown merit and held leadership and administrative function within a unit for at least 5 years;
- iv) Must have shown a good track record in emergency response and management;
- v) Must have knowledge in public participation and community awareness and sensitization;
- vi) Must have basic knowledge on first aid;
- vii) Shortlisted candidates must Meet the requirements of Chapter Six of the Constitution of Kenya on leadership and integrity.

Duties and Responsibilities:

- i) Coordinating, managing and supervising the general administrative functions related to disaster management unit
- ii) Develop duty rosters for the duty officers
- iii) Ensuring effective service delivery in the unit
- iv) Coordinating disaster recovery and rehabilitation for victims of a disaster event
- v) Coordinating developing fire safety training and drills to empower county establishment and the community
- vi) Facilitating and coordinating citizen participation in the development of policies and regulations related to disaster management in the county
- vii) Ensure quick response by the unit in any emergency
- viii) Act as a duty officer as part of the 24 hours duty system, responding as they may arise

2. DISASTER MANAGEMENT OFFICERS JOB GROUP (CPSB 09) K – 2 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Bachelor's Degree disaster management or an equivalent from a recognized institution;
- ii) Must have 3 years' experience in served in disaster management, preferably fire stations;
- iii) Shown merit and ability as reflected in work performance and results;

- iv) Shortlisted candidates will be required to obtain Chapter six of the Constitution of Kenya,2010 clearances

Duties and Responsibilities:

- i) Participate in emergency planning including fire disaster management
- ii) Ensure that there is sound disaster preparedness program which is alert and ready to offer to offer quickest disaster response
- iii) Undertake fire safety training and drills in all county establishments
- iv) Ensure total compliance to the workplace safety standards emergency fire equipment are in place in all county government buildings
- v) Prepare the firefighting team and equipment for quick response to fire and other disasters in the county
- vi) Act as a duty officer as part of the 24 hours duty system, responding as they may arise

3. FIREMAN II JOB GROUP (CPSB 11) H – 4 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Must hold a Certificate in fire engineering or an equivalent from a recognized training school/institution diploma is an added advantage
- ii) Served in the grade of Fireman III for a minimum period of three (3) years or in a relevant and comparable position.
- iii) A Certificate or an equivalent skill in rescue operations will be added advantage.

Duties and Responsibilities:

- i) Perform specialized function in preparing and responding to fire/ emergencies in order to ensure loss of life, property or injury as a result of a fire is prevented and / or minimized
- ii) Responding to emergency calls
- iii) Laying and connecting hose, holding nozzle and directing water streams
- iv) Raising and climbing ladders
- v) Using extinguishers and other equipment
- vi) Assisting in rescue operations during emergency
- vii) Operating appliances and communication equipment
- viii) Maintenance of equipment in good condition in accordance with the county policies and procedures
- ix) Act as a duty officer as part of the 24 hours duty system, responding as they may arise

4. FIREMAN III JOB GROUP (CPSB 12) G – 4 POSTS

Requirements for Appointment:

For appointment to this grade, an officer must have:

- i) Must hold a Certificate in fire engineering or an equivalent from a recognized training school/institution diploma is an added advantage
- ii) Must have a minimum of 4 years' experience in in disaster management, preferably in fire stations;
- iii) A Certificate or an equivalent skill in rescue operations will be added advantage.

Duties and Responsibilities:

- i) Perform specialized function in preparing and responding to fire/ emergencies in order to ensure loss of life, property or injury as a result of a fire is prevented and / or minimized
- ii) Responding to emergency calls
- iii) Laying and connecting hose, holding nozzle and directing water streams
- iv) Raising and climbing ladders
- v) Using extinguishers and other equipment
- vi) Assisting in rescue operations during emergency
- vii) Operating appliances and communication equipment
- viii) Maintenance of equipment in good condition in accordance with the county policies and procedures
- ix) Act as a duty officer as part of the 24 hours duty system, responding as they may arise

How to Apply:

Interested persons who meet the above minimum criteria are requested to submit hardcopy applications enclosing a curriculum vitae (CV) and copies of relevant academic and professional certificates. The CV must at the minimum provide details of current employer, contacts of three (3) referees familiar with the applicant's professional and work record.

Applications to be hand delivered to the following address: -

**The Secretary/Chief Executive Officer,
Nandi County Public Service Board,
P.O Box 802 – 30300,
KAPSABET.**

Applications must be received by **5.00 pm on 25th October 2024.**

Any form of canvassing shall lead to automatic disqualification. Only shortlisted candidates will be contacted. **The County Government of Nandi is an equal opportunity employer and all qualified Kenyans including persons living with disability, women, youth and the marginalized communities are encouraged to apply.**